

(English translation)

Chiang Mai University Regulations on Graduate Study, 2011

To ensure that the Graduate Program at Chiang Mai University is conducted smoothly, is of high quality, and meets the criteria set by the Commission on Higher Education, the Chiang Mai University Council, during the meeting held on 23rd July 2011, agreed to set the regulations on graduate study as follows:

1. These regulations shall be referred to as the Chiang Mai University Regulations on Graduate Study, 2011.
2. These regulations shall be effective for the graduate diploma, master's degree, higher graduate diploma, and doctoral degree programs offered at Chiang Mai University as of the 2011 Academic Year. These regulation, however, do not apply to graduate students who commenced their studies prior to the 2011 Academic Year.
3. Existing regulations, rules, orders, or announcements which conflict with or contradict these regulations shall be replaced by these regulations.
4. In these regulations:

“University” means Chiang Mai University.

“Higher Education Institutions” means the other Higher Education Institutions that the Higher Education Commission has certificated with standards of education.

“Graduate School” means the Graduate School, Chiang Mai University.

“Segment” means faculties, colleges or academic units following these regulations.

“Regular Instructor” means Chiang Mai University member who is a member of the university staff or an assistant professor or an associate professor or a professor or an academic staff member holding qualifications noted in Article 18, with a full-time curriculum teaching/research workload.

“Special Instructor” means one who by virtue of expertise in his/her field and in consideration of his/her research(es) or achievements, while not a Chiang Mai University staff member, as an assistant professor, or an associate professor, or a professor or an academic staff member, is endorsed by the Graduate Program Administrative Committee and has the approval of the Faculty's Graduate Study Committee.

“Regular Instructor of the Graduate School” means one who has completed all qualifications for post-graduate instructor, advisor thesis/independent research instructor, defense/independent research instructor, qualifying examination instructor, examination of knowledge instructor.

“Course Instructor” means one who has been given a full-time curriculum teaching/research workload.

“Responsible Course Instructor” means one who is a regular instructor responsible for managing course work and other workloads in accordance with the announcements of Chiang Mai University column, Standards of Education for Post-graduates.

5. The Graduate School shall supervise and provide graduate education in accordance with these regulations.

6. Student Qualifications

The applicant must have:

6.1 Graduated from higher education and completed all qualifications following each of the program terms.

6.1.1 Graduate Diploma courses and Master Degree: an applicant admitted to this program must have graduated from bachelor’s degree or its equivalent, with outstanding results (received honors) in the same or related field in which he/she intends to study, and who possesses the skills, knowledge, and competency to conduct his/her thesis research.

6.1.2 Advanced Diploma Courses

The applicant must:

- (1) Have completed a bachelor’s degree with study terms for six years or
- (2) Have completed a bachelor’s degree or its equivalent, with outstanding results (received honors) in the same or related field in which he/she intends to study, and possess the skills, knowledge, and competence to conduct his/her thesis research.

6.1.3 Doctoral Degree

An applicant admitted to this program must have graduated from a tertiary-level educational institution accredited by the Commission on Higher Education and have been successfully reviewed by the appropriate Graduate Program Administrative Committee as follows.

The applicant must:

- (1) Have completed a bachelor’s degree or its equivalent, with outstanding results (received honors) in the same or related field in which he/she intends to study, and possess the skills, knowledge, and competence to conduct his/her thesis research, or
- (2) Have completed a master’s degree with good results, or

- (3) Currently be studying at the master's degree level in the same field, with outstanding results.

He/she must also:

- (3.1) Accept the registration coursework conditions in the following programs from the Executive Committee of the Graduate Studies Program, and
- (3.2) Accept that the Executive Committee of the Graduate Studies Program will consider applicants for admission.

6.2 Have never been dismissed from any educational institution on account of misconduct.

6.3 Must not be suffering from a disease that will be a hindrance to further education.

6.4 Must possess other qualifications as specified by the Graduate School.

7. Admission

7.1 The Graduate School will accept applicants for admission, by selection with a general examination, or other methods as specified by the university. Announcements will be made in advance at regular intervals.

7.2 An applicant who has passed the selection process, but is still awaiting examination results in accordance with Article 6, will be admitted to the university when he/she meets the specified qualifications within the time stipulated by the university.

8. Classification of Students

8.1 Full-time students are students who meet the qualifications noted in Article 6 and who have been admitted to the university at either the graduate degree, graduate diploma or higher graduate diploma levels in full-time courses.

8.2 Non-degree students are students who receive permission to enroll in courses and/or conduct research without pursuing a degree, a graduate diploma or higher graduate diploma at the university.

9. Student Registration

Applicants permitted to enroll in the university as announced by the university must complete the registration process within the deadlines set by the university. Failure to do so will result in forfeiture of the student's placement at the university.

Applicants accepted for admission must submit the required documents as specified by the university.

10. Academic System

10.1 Chiang Mai University employs the semester and module systems.

- (1.) The semester system divides an academic year into two regular semesters. Generally, each semester is approximately 15 weeks in duration, while a summer session which is not a compulsory course is about eight weeks and has study hours equal to those of a regular semester.

In cases where courses need to open a section during the summer session for either a internship, a field course, cooperative education, a project, a case study or administration and management courses, such courses are not summer courses but a part of the regular semester.

- (2.) The module system divides a study period into study topics with lengths of study, study hours, and credits consistent with the criteria of the semester system.

10.2 Chiang Mai University employs the credit system. Course content is arranged into specific courses, with the content evaluated in credits as follows:

- (1) A course with at least 15 hours/semester of lecture hours or debate hours has a value of one credit.
- (2) A course with at least 30 hours/semester of laboratory has a value of one credit.
- (3) A course with at least 45 hours/semester of practicum or field work has a value of one credit.
- (4) A thesis or independent study with at least 45 hours/semester of study period has a value of one credit.

10.3 The Graduate School may impose prerequisites for enrollment in certain courses in order to ensure that students can study effectively in those courses. Enrollment without having met the prerequisites will be voided.

10.4 Each course has a title and code.

10.5 A course code comprises the abbreviated name of the program and the course number.

10.6 A course number comprises three digits. The first number refers to the level of the course as follows :

- 7, 8, 9, refer to graduate courses
- 3, 4, 5, 6, refer to higher-level undergraduate courses
- 1 and 2 refer to lower-level undergraduate courses.

10.7 When a course is closed, the course number should be maintained for at least four years.

11. Curriculum

11.1 Standards on Graduate Diploma, Master's Degree, Higher Graduate Diploma and Doctoral Degree will be in accordance with the announcements of the Ministry of Education and Chiang Mai University.

11.2 Structure of Curriculum

(1) Graduate Diploma

This curriculum requires a minimum of 24 credits of course work.

(2) Master's Degree

There are two study plans for master's degree programs at Chiang Mai University.

Plan A: Consisting of two types

Type A1: A student produces a thesis with a minimum of 36 credits. The student may be required to take other courses or conduct additional academic activities, achieving results specified by the university for which no credits will be given.

Type A2: A student produces a thesis with a minimum of 12 credits and a minimum of 18 credits of graduate courses.

Plan B: A student takes a minimum of 24 graduate course credits and undertakes independent study for 3-6 credits.

(3) Higher Graduate Diploma

This curriculum requires a minimum of 24 credits of course work.

(4) Doctoral Degree

Emphasis is placed on research for higher academic and professional development. There are two types of study plan as follows:

Type 1: A student conducts research and writes a thesis which presents new knowledge.

Type 1.1: A student with a master's degree must write a thesis and earn a minimum of 48 thesis credits. In addition, a student may be required to take other courses or undertake additional academic activities achieving results specified by the university.

Type 1.2: A student with a bachelor's degree must write a thesis and earn a minimum of 72 thesis credits.

Type 2: A student conducts research with the goal of producing a high quality thesis which presents advances in academic and professional knowledge. Each student will also be required to take additional courses, as follows:

Type 2.1: A student with a master's degree must produce a thesis while earning a minimum of 36 thesis credits and taking additional graduate courses worth at least 12 credits.

Type 2.2: A student with a bachelor's degree must produce a thesis while earning a minimum of 48 thesis credits and taking additional graduate courses worth at least 24 credits.

11.3 Type of curriculum

(1) Regular program means a curriculum of programs using the Thai language for study and with perhaps some English language courses.

(2) International program means a curriculum of programs meeting international standards using the English language, which provides Thai and international students with the opportunity to study together.

11.4 The period of study should be followed as outlined in each curriculum.

1. The period of study for a graduate diploma or a higher graduate diploma shall not exceed twice the study period according to the study plan.
2. The period of study for a master's degree shall not exceed twice the study period according to the study plan.
3. The period of study for a doctoral degree for a student with a bachelor's degree shall not exceed seven academic years, while that for a student with a master's degree shall not exceed five academic years.

11.5 Extending the duration of the study

- (1) In the event that a student cannot complete his/her study within the allotted time, the Graduate School may grant the student a grace period not exceeding one regular semester per instance, but not more than twice.
- (2) A student who has been granted a grace period must meet the following conditions:
 - (1) Have made clear progress on his/her thesis, and
 - (2) Have an academic need or unavoidable cause.
- (3) Extending the total duration of study shall not exceed the standard of duration set as follow:
 - (3.1) Graduate Diploma or Higher Graduate Diploma shall not exceed three academic years.
 - (3.2) Master's Degree shall not exceed five academic years.
 - (3.3) Doctoral Degree shall not exceed eight academic years for students who graduated with bachelor's degree or its equivalent at a tertiary-level education institution accredited by the Commission on Higher Education and been successfully reviewed by the appropriate Graduate Program Administrative

Committee, and shall not exceed six academic years for students who graduated in master's degree or its equivalent at a tertiary-level education institution accredited by the Commission on Higher Education and been successfully reviewed by the appropriate Graduate Program Administrative Committee.

11.6 In the event that a candidate for a doctoral degree cannot complete his/her study within the allotted time, a candidate with a bachelor's degree shall be approved for a master's degree. A candidate with a master's degree is able to request another master's degree, but the candidate must complete the graduate conditions set by the curriculum.

Discretion resides with the appropriate Faculty's Board of Graduate Studies, and a proposal must be submitted to the Graduate School for approval.

12. Course Enrollment

12.1 Course enrollment process

12.1.1 A graduate diploma or higher graduate diploma or master's degree student must have a general advisor. The advisor is responsible for advising and guiding the student's studies to meet the study plan.

12.1.2 A doctoral degree student must have a thesis advisory committee. The committee is responsible for planning the student's course of study, and advising and supervising the student's studies and thesis.

12.1.3 The Course Enrollment process should follow the announcements of Chiang Mai University. Students failing to enroll within the allotted time will be fined.

The Course Enrollment process will be completed when students pay the fees and submit all required documents.

12.1.4 A student cannot re-enroll in a course in which he/she has obtained a "B" or higher grade.

12.1.5 In a semester, for full-time course enrollment, a student cannot enroll for more than 15 credits in a regular semester or not more than six credits in a summer session.

12.1.6 Enrollment which does not comply with the required stipulations will be considered null and void and a "W" will be given for each such course.

12.1.7 A student may enroll in a course as a "Visitor" to augment his/her knowledge and receive a "V" for the course.

A student may request an evaluation to obtain another letter grade provided that he/she receives consent from the instructor of the course. In this case the student has to submit the request before the last two weeks of the semester.

12.2 Thesis/Independent Study Enrollment must follow the process according to the Graduate School Announcements.

12.3 Enrollment for University Services

Students who have already registered for their thesis or independent study and need to continue working on their research, must register to use the university services and pay the fee as outlined in the university announcements.

12.4 Course Enrollment for participating students will follow the announcements of Chiang Mai University.

13. Adding and Withdrawing Courses

Conditions and procedures for adding and withdrawing courses should be followed as outlined in the university announcements.

14. Academic Measurement and Evaluation.

14.1 The Graduate School requires an academic evaluation each semester.

14.2 Grades and grade point values employed in measurement and evaluation are divided into three groups; grades which contain grade point value, grades which do not contain grade point value and grades which are in progress.

14.3 Grades, Grade Point Values and Meaning

14.3.1 Grades which contain grade point value:

A	GP value	4	means	Excellent
B ⁺	GP value	3.5	means	Very good
B	GP value	3	means	Good
C ⁺	GP value	2.5	means	Fairly good
C	GP value	2	means	Fair
D ⁺	GP value	1.5	means	Poor
D	GP value	1	means	Very poor
F	GP value	0	means	Failed

14.3.2 Grades which do not contain grade point value:

S	means	Satisfactory
U	means	Unsatisfactory
V	means	Visitor
W	means	Withdrawn

14.3.3 Grades which are in progress:

I	means	Incomplete
P	means	In progress
T	means	Thesis/Independent study in progress

14.4 “I” indicates that the evaluation in a course is incomplete due to reasons beyond control. The chairperson of the appropriate faculty’s Graduate Study Committee must agree to the student’s receiving an “I”.

14.5 “P” indicates that a course is still in progress and that measurement and evaluation cannot be made that semester. “P” can be used only in courses specified by the curriculum.

“P” will be replaced by a proper grade when evaluation is completed, which must be done by the last day of final examinations within the next two regular semesters. Failure to do so will result in the university’s changing the “P” to “F” or “U”.

14.6 “T” indicates that a thesis or independent study has not yet been evaluated because it is still in progress.

14.7 “V” indicates that a student is a visitor and will not be academically evaluated for a course. The student must take at least 80 percent of study hours. Failure to do so or if student cannot observe course specifications will result in the lecturer being entitled to change the “V” to “W”.

14.8 “W” indicates that:

- (1) The student withdrew from a course in accordance with article 10.
- (2) Enrollment was done incorrectly, resulting in its being null and void in accordance with articles 12.1.4 and 12.1.6
- (3) Registration was not conducted in accordance with article 12.1.5
- (4) Study was not conducted in accordance with article 14.7
- (5) The student was suspended during a semester.
- (6) In circumstances beyond a student’s control, resignation, or death, the university will approve the withdrawal of all courses.

14.9 A student must receive at least “C” in each compulsory course. A lower grade necessitates re-enrollment until a “C” or better is received.

Where “S” and “U” are assigned for a compulsory course, a student must receive “S” for the course. The student who receives “U” will have to re-enroll until “S” is obtained.

14.10 In the event that a graduate student enrolls in an undergraduate course, the rules and regulations concerning bachelor’s degree programs shall be applied for the enrollment, adding/withdrawal and evaluation of the course.

Consideration of prerequisites for a course is left to the discretion of the course instructor.

14.11 “S”, “U”, “I”, “P”, “T”, “V” and “W” are not counted in the students’ overall grade point averages (GPA).

14.12 Accumulation of Credits

- (1) Only courses in which students receive “A”, “B⁺”, “B”, “C⁺”, “C” or “S” will be counted as accumulated credits.
- (2) In the case where a student enrolls in the same course more than once, only the credits of the last enrollment will be included in the accumulated credits. However, in cases specified by the university, re-enrollment credits may be included in the accumulated credits at every enrollment.

Accumulated credits of lower-level undergraduates are excluded from the accumulated credits to graduate.

- (3) In the case where a student enrolls in courses which are declared equivalent to each other, the credit of only one course will be included in the accumulated credits.

14.13 The university calculates a student’s overall GPA from the credits and grade point values of all courses enrolled in, excluding courses receiving letters in article 14.11, lower-level undergraduate courses and the thesis-only curriculum. In cases specified by the university, all the grade point values for courses which have been enrolled in more than once will be calculated in the overall GPA.

14.14 The overall GPA is calculated by adding up the sums of “course credits” multiplied by the respective grade point value earned for each course as mentioned in article 14.13, then dividing this figure by the “total number of credits”, excluding courses evaluated as noted in article 14.11. The final result will be carried to the hundredth place. In case the number of the thousandth is 5 or over, the hundredth must be raised.

14.15 Courses of one study program may be transferred to another study program. However, the courses to be transferred must be considered and approved by the chairperson of the faculty’s Graduate Study Committee which is responsible for those courses, and the Graduate School.

14.16 In case of a complaint or incorrect result, the President of Chiang Mai University may order the setting up of a committee to investigate the facts.

15. Changing education plans and programs shall follow the announcements of the Graduate School of Chiang Mai University.

16. Transfer of students and credits shall follow the announcements of the Graduate School of Chiang Mai University.

17. Regulation of Standards of Education

17.1 All programs must ensure the quality of education by following the approved system and methods to enhance program management and the resources of education and research, encourage students, and satisfy the demands of labor, society and post-graduates.

17.2 Structure authority, function and regulations for ensuring the quality of education must follow the announcements of Chiang Mai University.

17.3 All programs must develop their curricula to have quality and be up to date, and must undergo evaluation for development at least every five years.

17.4 A student who would like to study in the latest program should tell his/her advisor to inform the graduate school for updating the program.

18. There should be at least five curriculum instructors whose duties should not exceed one curriculum.

A curriculum instructor for master's degree and doctoral degree in the same program, same duration, where the program is in relation to the curriculum, can be the instructor for another curriculum.

In case a curriculum between institutions or cooperation of several institutions includes instructors from other institutions, the instructors from other institutions will count as a Graduate School instructors and also be authorized to be curriculum instructors.

19. General Advisors and Main Thesis or Independent Study Advisors.

19.1 General Advisors

The general advisor for graduate diploma or higher graduate diploma and master's degree students gives advice and assists a student in arranging his/her study plan to ensure that it corresponds with the applicable curriculum and regulations. The advisor also provides other advice as needed and appropriate.

19.2 Main Thesis or Independent Study Advisor

19.2.1 The thesis or independent study advisor for a master's degree student is responsible for giving advice on the student's thesis or independent study.

19.2.2 The advisory committee for a doctoral student is responsible for planning a student's course of study, and advising and supervising the student's studies and thesis. The advisory committee is composed of at least three faculty members with one acting as the committee's chairperson.

A general advisor and main thesis or independent study advisor must be a Chiang Mai University faculty member having qualifications as noted in article 21.

The chairperson of the Faculty Graduate Study Committee shall appoint the general advisor and the thesis or independent study advisor.

20. Lecturers, coordinate thesis or independent study advisors, and thesis or independent study examiners, may be regular instructors or special instructors.

The chairperson of the Faculty Graduate Study Committee shall appoint lecturers, coordinate thesis or independent study advisors and thesis or independent study examiners.

21. Qualifications of the Academic Staff

21.1 Graduate Diploma, Higher Graduate Diploma, Master's Degree

21.1.1 A General Advisor:

- (1) Must be a regular instructor in the Graduate School.
- (2) Must hold at least a master's degree or its equivalent or must hold at least an assistant professorship.

21.1.2 A lecturer:

- (1) Must be a regular instructor or special instructor.
- (2) Must hold at least a master's degree or its equivalent or must hold at least an assistant professorship in that particular or related field of the curriculum.
- (3) Must have teaching experience together with research in addition to that accomplished as part of a degree-seeking study.

21.1.3 Thesis or independent study advisor:

- (1) A main thesis or independent study advisor must be a regular instructor holding a doctoral degree or its equivalent or holding the position of associate professor in that particular or related field of the curriculum and have research experience apart from that accomplished as part of a degree-seeking study.
- (2) A coordinate thesis or independent study advisor may be a regular instructor or a special instructor. A regular instructor must hold a doctoral degree or its equivalent or must hold at least the position of associate professor in that particular or related field of the curriculum.

- (3) Must have research experience apart from that accomplished as part of a degree-seeking study.

21.1.4 A thesis or independent coordinate study advisor:

- (1) Must be a regular instructor or special instructor.
- (2) In the case of being a regular instructor, must hold a doctoral degree or its equivalent or must hold at least the position of associate professor in that particular or related field of the curriculum.
- (3) Must have research experience apart from that accomplished as part of a degree-seeking study, or academic or professional expertise.

21.1.5 Thesis or independent study defense committee members:

- (1) Should be regular instructor(s) from the Graduate School or special advisor(s) from outside the university.
- (2) Thesis or independent study examiners must hold a doctoral degree or its equivalent or must hold at least the position of associate professor in that particular or related field of the curriculum.
- (3) Must have research experience apart from that accomplished as part of a degree-seeking study or must be an expert in the field if not affiliated to a tertiary-level educational institution.
- (4) The committee members must have thorough knowledge of the content and examination methodology of the thesis or independent study.

Main and coordinate thesis advisors or main and coordinate independent study advisors have a responsibility to always participate in thesis or independent study defense. The advisors may participate in the defense as defense committee members or parties attending but must not be the defense committee chairperson.

21.1.6 Lecturers:

- (1) Must be regular instructors in the Graduate School.
- (2) Must hold at least a master's degree or its equivalent or must hold at least an assistant professorship in that particular or related field of the curriculum.
- (3) Must have research experience apart from that accomplished as part of a degree-seeking study.

21.1.7 A responsible instructor:

- (1) Must be a full-time instructor.
- (2) Must hold a doctoral degree or its equivalent or must hold at least a position of associate professor in that particular or related field of the curriculum.
- (3) Has the duty to be a thesis or independent study advisor and/or to be a thesis or independent study defense committee member and/or to be a lecturer in the curriculum.

21.1.8 A comprehensive examination committee member:

- (1) Must be a regular instructor or a special instructor.
- (2) If a regular instructor, must hold at least a doctoral degree or its equivalent or must hold at least the position of associate professor in that particular or related field of the curriculum.
- (3) Must have research experience apart from that accomplished as part of a degree-seeking study.

21.2 Doctoral Degree

21.2.1 Lecturers:

- (1) Must be regular instructors or special instructors.
- (2) The lecturer who is a regular instructor must hold a doctoral degree or its equivalent or must hold at least the position of associate professor in that particular or related field of the curriculum.
- (3) Must have teaching experience together with additional research apart from that accomplished as part of a degree-seeking study.

21.2.2 A main thesis advisor:

- (1) Must be a regular instructor.
- (2) Must hold a doctoral degree or its equivalent or must hold at least associate professorship with master's degree or its equivalent in that particular or related field of the curriculum.
- (3) Have research experience apart from that accomplished as part of a degree-seeking study.

21.2.3 Coordinate thesis advisors:

- (1) Must be regular instructors or special instructors.
- (2) Must hold a doctoral degree or its equivalent or must hold at least the position of associate professor in that particular or related field of the curriculum.
- (3) Must have research experience apart from that accomplished as part of a degree-seeking study.

21.2.4 Qualifying examination committee members and comprehensive examination committee members:

- (1) Must be regular instructors.
- (2) Must hold a doctoral degree or its equivalent or must hold at least the position of associate professor in that particular or related field of the curriculum.
- (3) Must have research experience apart from that accomplished as part of a degree-seeking study.

21.2.5 Thesis defense committee members:

- (1) Must be regular instructor(s) of the Graduate School or special advisor(s) from outside the university.
- (2) Must hold a doctoral degree or its equivalent or must hold at least the position of associate professor.

- (3) Must have research experience apart from that accomplished as part of a degree-seeking study in that particular or related field of the curriculum. In the case that a special advisor from outside the university is not affiliated to a tertiary-level educational institution, he/she must be an expert in the field. The committee members must have thorough knowledge in the content and examination methodology of the thesis.

Main or coordinate thesis advisors have a responsibility to always participate in thesis defense. The advisors may participate in the defense as examination committee members or as parties attending, but none of them may be the defense committee chairperson.

21.2.6 Curriculum instructors:

- (1) Must be regular instructors.
- (2) Must hold a doctoral degree or its equivalent or must hold at least the position of associate professor in that particular or related field of the curriculum.
- (3) Must have research experience apart from that accomplished as part of a degree-seeking study.

21.2.7 Curriculum responsible instructors:

- (1) Must be full-time instructors.
- (2) Must have the responsibility to work as thesis advisors and/or thesis defense committee members and/or lecturers in the curriculum.
- (3) Must hold a doctoral degree or its equivalent in that particular or related field of the curriculum or must hold at least the position of professor.

22. Responsibilities and workloads of thesis/independent study advisors must follow the announcements of Chiang Mai University.

23. Foreign Language Requirement

“Foreign language” means a language which is not the first language of the country students reside in and which students use for their study and thesis or independent study.

23.1 All master’s and doctoral degree students must have a foreign language examination result in accordance with the provisions set by the Graduate School before submitting his/her thesis proposal.

To meet the foreign language requirement is the graduate condition for Plan B Master’s degree student.

23.2 The foreign language requirement for a graduate diploma student or higher graduate diploma student is in accordance with their curriculum.

23.3 A foreign student whose first language is English and who comes from a country using English as an official language is considered to pass the requirement of English as a

foreign language. A foreign student who studies in a course taught in English and whose thesis is concerned with Thailand may use the Thai language to pass the requirement.

24. Qualifying Examination

The qualifying examination is designed to evaluate a student's readiness and ability to pursue doctoral studies and undertake a thesis.

- (1) Application for the examination must be submitted for approval to the main thesis advisor before it is forwarded to the Graduate School.
- (2) The chairperson of the appropriate faculty's Graduate Study Committee will appoint a committee of at least three faculty members to conduct the examination. The committee will be headed by the chairperson of the student's advisory committee. One of the committee members must be a person in the same or related field of study as the student, but he/she cannot be a person who already serves on the student's advisory committee.
- (3) The qualifying examination committee chairperson must submit the examination result to the Graduate School within a week.

A student who fails the examination can retake it only once, but the examination must be completed within the next regular semester, counting from the time the student first took the examination. The appropriate Graduate Program Administrative Committee may recommend that the Graduate School transfer the student who has failed the examination to a master's degree program.

25. Comprehensive Examination

The examination is designed to test a broad field of knowledge, the ability to integrate concept and content, and also the ability to employ knowledge to solve problems. To be eligible for the examination, a student must have enrolled in all the courses required by his/her curricula. The grade received in each required course must be "C" or better.

25.1 The comprehensive examination is required for Plan B Master's degree student. The examination for Plan A Master's degree student and doctoral degree student is in accordance with their curricula.

Comprehensive Examination Procedure

- (1) A student must submit a request to the Graduate School with the approval of the general advisor or main thesis or independent study advisor.
- (2) The examining committee of at least three faculty members shall be appointed by the chairperson of the appropriate faculty's Graduate Study Committee.
- (3) The Comprehensive Examination Committee Chairperson must submit the examination result to the Graduate School within the next week.

A student who fails can retake the examination only once by re-submitting the request.

26. Thesis

The procedure for the thesis or Independent Study must be in accordance with the Graduate School Announcements.

Intellectual property rights occasioned by doing a thesis or independent study must be in accordance with the regulation of Chiang Mai University concerning intellectual property and following a written contract.

27. Forfeiture of Student Status

A student will forfeit his/her status as a student if any one of the following occurs:

- (1) Death of student
- (2) Resignation
- (3) Transfer to another institution
- (4) Not fulfilling the qualifications required of a student enrolling at Chiang Mai University as outlined in Article 6
- (5) Failure to enroll within the time specified by the university, or to register a leave of absence, within 30 days from commencement of a regular semester
- (6) Failure to complete the period of study for a curriculum as specified in Article 11.4, starting from the date of the first semester
- (7) Earning a GPA of less than 2.75 after completing two semesters
- (8) Inability of a doctoral degree student to pass his/her qualifying examination and not receive approval from the Graduate School to transfer to a master's degree as in Article 24
- (9) Inability to pass the proposal of thesis/independent study after completing period as follows:
 - (9.1) Master's degree after completing two semesters
 - (9.2) Doctoral degree after completing three semesters
- (10) Having enrolled as a student for two consecutive regular semesters without accumulating any credits, except for master's degree students Type A-1 and doctoral degree students Type-1
- (11) Inability to pass the comprehensive examination in Article 25
- (12) Failure to pay any fees within the specified time
- (13) Completion of a study program
- (14) Having student status revoked by the university

28. Leave of Absence

- 28.1 A student who takes leave of absence, or who is suspended for a semester of an academic year, must pay a student status maintenance fee for each semester he/she misses, except for the regular semester for which course enrollment fees were already paid.
- 28.2 A student wishing to relinquish his/her student status must submit a request to the Graduate School. The forfeiture of student status will be complete when the request is approved by the Graduate School. While awaiting its approval, the student is still considered a student of Chiang Mai University and is subject to all university rules and regulations.

29. Regaining Student Status

- 29.1 A student who completed his/her study or a student whose student status was revoked in accordance with Article 27(2),(6),(7),(8),(9) and 27(11) can be re-admitted if he/she passes the selection process. Courses formerly enrolled within five years, starting from the date of his/her registration, can be counted in accordance with the Graduate School Announcements.
- 29.2 A student whose student status was revoked in accordance with Article 27(2), 27(3), 27(5) and 27(12) may request readmission to student status. Accession however depends on the discretion of the Graduate School.
- 29.3 A student whose student status was revoked does not have the right to study any further in the Graduate School.

30. Procedures for Degree, Graduate Diploma, or Higher Graduate Diploma Ratification

During the final semester of a student's studies, a student must submit the degree application form to register and inform the appropriate faculty via his/her general advisor or his/her main thesis or independent study advisor.

To be eligible for a degree, graduate diploma, or higher graduate diploma ratification, a student must fulfill the following requirements:

- (1) He/she must have completed all course work required by his/her particular curriculum and have met all of the requirements set by his/her study program.
- (2) He/she must have earned at least a 3.00 GPA overall in his/her field of concentration, except for master's degree students Type A-1 and doctoral degree student Type1.
- (3) He/she must have passed the foreign language requirement.

- (4) Plan A and Plan B master's degree students and doctoral degree students in the curriculum which requires comprehensive examination must have passed their comprehensive examination.
- (5) He/she must have completed his/her thesis or independent study defense.

The thesis for a doctoral degree must be in English.

- (6) A Plan A Type A-1 or Type A-2 Master's degree student must have his/her thesis work published or accepted to be published in a journal or academic printing matter or accepted for publication or presented in an academic meeting accompanied by proceedings.

Graduates majoring in Fine Arts, Visual Arts or Media Arts and Design, may have a thesis public presentation that it is accepted by the major, instead of publication or presentation in an academic meeting accompanied by proceedings.

- (7) A Type I or Type II doctoral degree student must have his/her thesis work published or accepted to be published in a relevant accredited journal or academic printing matter which is peer reviewed by outside committees.
- (8) A published thesis for graduation by a student must be in accordance with curriculum graduation regulation and must have at least one thesis in which his/her name is listed first.

A curriculum can define the standard of the journal or academic publications to ensure concordance with the announcements of Chiang Mai University about standards for graduate education.

- (9) Graduate diploma, or higher graduate diploma ratification, must have accordance following each curriculum.
- (10) The student must have met the qualifications as outlined in the Chiang Mai University Regulations on Student Honors.

31. Appeals

When Chiang Mai University decides, orders or pronounces according to its regulations, if a student does not agree with its regulation or pronouncement, the student has the right to appeal to the President of Chiang Mai University within 30 days, starting from the date of receipt of the order or announcement of each case, and the order or pronouncement of the President of Chiang Mai University will be final.

32. The President of Chiang Mai University is authorized to execute these regulations:

In special cases, the President of Chiang Mai University can issue orders and take actions as appropriate.

In particular cases, the President of Chiang Mai University is authorized to act as he/she sees appropriate and inform the University Council.

Announced for publication on September 12th, 2011

(Signed) Kasem Wattanachai, MD)
(Emeritus Professor Kasem Wattanachai, MD)
Chairman of Chiang Mai University Council